



PROSPECT GROVE HIGH SCHOOL

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Prospect Grove High School COVID-19 Safety Plan

August 2, 2021
Calendar Year 2021-2022

The implementation, adherence, and any future changes to the following policy will be in accordance to PA Department of Health and CDC Guidelines and coordinated through the Pennsylvania Department of Drug and Alcohol Programs and the Pennsylvania Department of Education

Responsibility and Authority of Prospect Grove High School (PGHS) COVID- 19 Safety Plan

Andrew Pursell, PGHS Academic Director, has the overall authority and responsibility of implementation and evaluation of the provisions of the PGHS COVID Safety Plan. All PGHS staff are responsible for implementing and maintaining compliance to the PGHS COVID-19 Safety Plan, which include using safe work practices, adhering to policies and procedures, and assisting in the maintenance of creating a safe environment for both students and employees.

COVID-19 Hazard evaluation and identification

PGHS employees will execute the following to mitigate COVID-19 exposure:

- Evaluate work-place settings and controls. Adjustment made as deemed appropriate.
- Evaluate student and employee exposure through guests entering the school building.
- Execute ongoing reviews of local, state, and federal policies/laws pertaining to COVID-19 hazards and prevention.
- Perform work place screening and conduct follow-ups on any positive responses to the screenings, both students and staff.

The above mentioned evaluation and identification will be completed by PGHS employees, with concerns being reported to their immediate supervisor and/or the Executive Director for follow-up.

All PGHS employees and students will be screened for COVID-19 symptoms daily prior to the start of the school day. The screenings will include temperature checks for both students and employees.

Mitigation Controls of COVID-19 Hazards

Vaccinations

PGHS will education and encourage both students and employees to be vaccinated at no cost to the student or employee. Parents of students, who wish to be vaccinated, will need to provide written consent before the student is scheduled to receive the vaccination through an offsite medical provider or approved vaccination site.

Physical Distancing

When possible, PGHS staff will ensure six feet or more of physical distancing while in the educational setting by:

- Arranging classrooms/workstations spacing to accommodate six feet of distance.

- Classrooms will be restricted to ten students or less.
- Staggered transitions for students to lessen crowds in hallways.
- Provide bathroom breaks to individual students rather than through class room breaks.
- Posting signage specific to mitigation tactics in all common areas and classrooms.

When adequate distancing is not attainable, students and employees will be kept as far apart as the space permits.

Face Coverings

While indoors, PGHS will require masks for all employees regardless of vaccination status, until otherwise recommended per the CDC and PA Department of Health. Outdoor activities that permit social distancing of six feet or more will not require a face covering. PGHS will provide approved face coverings to all employees who may not have an approved face covering. Students will be offered and encouraged to wear a face covering while in the educational setting.

The following situations will be considered exceptions to the use of face coverings:

- When alone in a room
- When consuming food/beverage where physical distancing can be maintained.
- Employees who cannot wear a face covering due to a medical or mental health condition, hearing-impaired. Alternatives to face coverings will be considered in these situations.
- Specific tasks that cannot be performed adequately while wearing a face covering. These tasks will require a space that satisfies the physical distancing required.

Mechanical Controls

PGHS will monitor and implement the following to maximize, to the extent feasible, air quality into the educational setting:

- Main all HVAC systems through contracted service provider, which includes:
 - Inspections of all systems for air quality
 - Consistent replacement of air filters in all units
- When seasonally appropriate, provide natural air ventilation in all educational settings.

Cleaning and Disinfecting

PGHS will implement the following cleaning and disinfection measures:

- Employees will frequently disinfect all high touch areas.
- Teachers will clean classroom desks between class rotations with sanitizing wipes.

- Weekly focused sanitation of school area, including classrooms, hallways, bathrooms, and common rooms.
- Areas that have possible exposure to COVID-19 will be sanitized immediately through extra cleaning and sanitization.
- Classrooms will be provided individual cleaning supplies.

Hand Sanitizing

In order to implement proper sanitization procedures, PGHS will:

- Hand sanitizer in all classrooms
- Stock a supply of sanitizer
- Educate students and encourage proper handwashing

Personal protective equipment (PPE) to mitigate student and employee exposure

PGHS will make available necessary PPE (gloves, masks, and face shields) to all employees and students. Additionally, PPE supplies will be monitored and maintained in adequate supplies based on the needs of PGHS.

Evaluating and Responding to COVID-19 Cases

PGHS employees who experience a potential COVID-19 exposure will be:

- Provided COVID-19 testing at no cost through a local pharmacy or medical provider.
- Provided leave of absence based upon Personnel Policies and Procedures.
- Remain off work until a medical professional clears the employee to return to the educational setting.

PGHS students who experience a potential COVID-19 exposure will be:

- Provided COVID-19 testing at no cost through a local pharmacy or medical provider.
- Quarantined to an approved campus location until they are cleared by a medical professional to return to the student body and educational setting.

Communication of suspected COVID-19 exposure

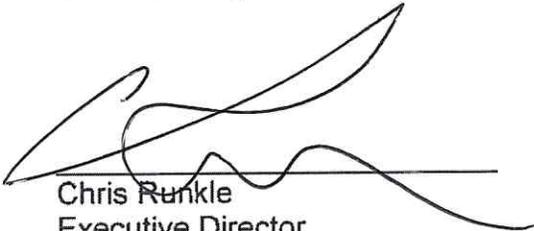
PGHS will maintain active communication between employees by obtaining and evaluating the following information:

- Employees are required to report positive tests results to their immediate supervisor or Executive Director.
- In the event of a mass classroom exposure or workplace exposure, PGHS will develop a response plan to ensure information is conveyed accurately and effectively to all those that may have been exposed. PGHS will outline a testing plan to address possible exposure.

- Electronic notifications will be utilized regarding the reporting of positive cases or suspected cases to ensure close contacts are made aware and offered services outline within this safety plan.
- A PGHS student's family will be notified of possible COVID-19 exposure with their student and provided an action plan, as outlined within this safety plan, to address the exposure.

Given the fluid nature of the COVID-19 Pandemic and current and potential impact upon PGHS, this safety policy will be reviewed and evaluated as deemed necessary by local, state, and federal requirements. This evaluation will include PGHS employees, Academic Director, Clinical Director and Executive Director. Any changes to this document will be approved by the PGHS governing body and provided to all PGHS employees and reviewed with PGHS students.

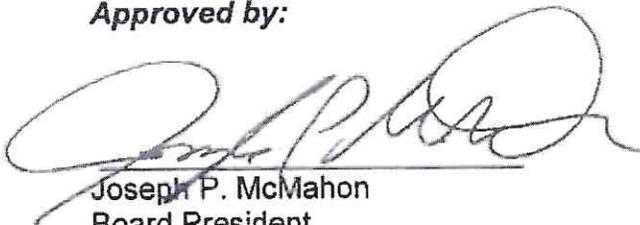
Submitted by:



Chris Runkle
Executive Director
DARS, Inc.

8/23/21
Date

Approved by:



Joseph P. McMahon
Board President
DARS, Inc.

8/17/21
Date